

2016 Cambridge Christmas Parade Entry Form

Theme: Under the Christmas Tree

Saturday, November 26, 2016 5:00 pm

Deadline to enter at Speedy Print is 4:30 pm Thursday, November 10, 2016 (After date \$25.00 late fee and must be dropped at Cambridge Main Street Office)

Organization/Name: _____

Contact Person: _____

Phone: _____ Email: _____

NO CANDY TO BE DISTRIBUTED DURING PARADE: Candy to be distributed after parade at Court House Candyland by Deerassic where children can also meet Santa Claus.

Do you need place to dismantle float? check here _____ **Total Length of entry in feet:** _____

Circle type of entry: FLOAT/ CAR/ SEMI-TRUCK/ TRUCK & TRAILER/WALKERS/HORSE

Limit of 2 vehicles per Business.

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Circle judging category you wish to enter:

- | | |
|--|-------------------------------------|
| Best Decorated Emergency Vehicle | Best Use Parade Theme/ Best of Show |
| Best Horse (responsible for horse exhaust) | Best Through Eyes of Child |
| Best Corporate Entry | Best Small Business |
| Best Non-Profit Entry | Best Use of Religious Theme |

MUSIC ENCOURAGED- DECORATIONS REQUIRED ON ALL ENTRIES!!!!!!

Please check if music will be used in entry: _____

The announcers will read from this form, so please be sure it is legible!!!!!!!!!!!!!!

What would you like the announcers to say about your entry in the parade??????

PLEASE PRINT OR TYPE (25 words or less)

Entry Fee: Non Profit \$15 ; All others \$40 per entry (\$10 discount for float)

Application and non-refundable entry fee made out to **Cambridge Main Street** may be sent to

Speedy Print	OR	Cambridge Main Street Office
PO Box 938, Cambridge, OH 43725		627 Wheeling Ave, Suite 207 (County Admin Bldg)
OR dropped off at Speedy Print, 235 Dewey Ave		Cambridge, OH 43725

NO CANDY TO BE DISTRIBUTED DURING PARADE

Waiver Form (on back) MUST be signed!

IMPORTANT – READ RULES FOR PARTICIPANTS ATTACHED

Waiver

The undersigned wishes to participate in the Cambridge Holiday Parade on Saturday, November 26, 2016. The undersigned acknowledges that he/she has been notified by the Parade Committee that insurance is the responsibility of the participant with participation in said parade. The undersigned also acknowledges that he/she assumes all risks involved in connection with its participation in said parade. The undersigned agrees to waive any and all claims of rights of action it may have against the Downtown Cambridge Businesses, City of Cambridge, Guernsey County Commissioners, Cambridge Main Street, and the Parade Committee or its representatives for damages incurred as a result of its involvement in said parade. The Undersigned also agrees that they have read the Parade guidelines and will fully comply with them.

Special Candy Restrictions

Absolutely no candy can be distributed during Parade.

BY SIGNING BELOW, I AGREE TO ALL CONDITIONS.

Signature

Under The Christmas Tree

RULES FOR PARTICIPANTS

1. **REGISTRATION 2:00 – 4:00 DAY OF PARADE ONLY. ALL ENTRIES MUST SIGN IN, GET LINE-UP NUMBER, AND PARADE LINEUP LOCATION PRIOR TO GETTING IN LINE ON DAY OF PARADE.** Only one representative from each entry needs to sign in the day of the parade. Registration takes place at Aldon Supply Parking Lot located at 612 Steubenville Ave, Cambridge. Please **DO NOT** call them for information. Aldon Supply has kindly offered us the use of their property for registration, but they **DO NOT** have any parade information.
2. **NO CANDY TO BE DISTRIBUTED DURING PARADE – Deerassic is sponsoring Candyland immediately following parade on Court House Lawn where children will also be able to visit with Santa Claus.**
3. **Trophy Winners will be announced the week following the parade, however the trophies will be handed out at the Cambridge Main Street Annual Breakfast in February, 2017.**
4. **All units should be clean and decorated with holiday theme. Lights and music are encouraged.**
5. **Float is considered separate unit pulled by vehicle.**
6. All Units, including Marching Units, **must remain in the parade for the entire route.**
7. It is necessary to limit the vehicle participation to two vehicles per business
8. **Units with sirens are asked by AVC Communications not to use them as it interferes with the announcing of the entrants. Please use the lights only.**

9. **Liability insurance is the responsibility of each individual unit.** A hold harmless waiver form must be signed by each unit holding Cambridge Main Street, City of Cambridge, Guernsey County Commissioners and the parade committee harmless of liability.
10. **If you have horses, you do not need to line up until 5:15 pm however you must register prior to 4:00**
11. **THERE IS ONLY ONE SANTA IN THE PARADE.** The Santa will be provided by the parade committee.
12. Maintain a safe distance from the unit in front of you, but try to prevent gaps. We will have parade committee volunteers in streets directing the flow.
13. We reserve the right to reject entries that may be considered unsafe, harmful or potentially offensive to our spectators.
14. Please remove any trash accumulated during final preparations from the staging area.
15. **Horse entries are responsible for exhaust cleanup.**
16. **As the applicant for participation, it is your responsibility to ensure that every member of your organization or group be aware of these rules.**
17. **ANY VIOLATION WILL RESULT IN IMMEDIATE ELIMINATION FROM THIS AND FUTURE PARADES**

For questions, please contact Ann Lawrence at 740-260-1298 or Cheri Hill at 740-680-6735 or Cambridge Main Street Office 740-439-2238.

STAGING AREA AND PARADE ROUTE:

Staging Area/Line up will be off Steubenville Ave between 3rd and 4th Street, Wheeling Ave below viaduct, and emergency vehicles will be located in Dewey Ave Center. **You will be assigned lineup area at registration.**

Parade will proceed from bottom of Wheeling Avenue East to 11th Street by the Elks. Floats and trucks will turn north and emergency vehicles and walkers will turn south on South 11th Street.